

**VESTRY MEETING – 03/10/2021
AGENDA**

*** Indicates item is on Consent Agenda**

- 1) Clem Opening Prayer (1 min.)
- 2) Terri Spiritual Reflection
- 3) Clem Administrative/Business Matters (5 min.)
 - a) Review (read before meeting); Approve at meeting
 - Agenda 03/10/2021 *
 - 02/10/2021 Minutes *
 - Ministry Reports *
 - Credit Card Statement *
 - Diocesan Assessment (Quarterly) *
 - b) Vote on Consent Agenda
- 4) Terri/Clem Parishioners' concerns and correspondence (5 min.)
 - a) Correspondence
- 5) Memorial Foundation Report – No Report
- 6) Mark Finance/Investment report (5 min.)
- 7) Old Business Vestry Actions/Activities Requiring Approval (15 min.)
 - a) Update on Master Landscaping Plan for church grounds – Kent
 - b) Updates from Properties Committee/ending maintenance projects – Jeff
 - Parish Hall floor refinishing – on hold
 - Shingle repair
 - External fire alarm system
 - Ceiling and new paint in parish hall
 - Solar panels on the roof of parish hall
 - c) Ministry Liaison Assignments – final assignments
 - d) Mutual Ministry Review – discuss in July for some time in September or October
 - e) Discussion about Planned Giving with the congregation
 - f) Update regarding parking lot and rental of spaces
 - g) Update regarding rental of space to Montessori school
 - h) Update on Safeguarding God's Children
 - Model Policy – read and verify by signing Vestry form for diocese
 - Who needs to complete online training?
- 8) New Business Vestry Actions/Activities Requiring Approval (10 min.)
 - a) Discussion of possible re-opening steps – sharing Bp. Marty and diocesan-wide clergy thoughts
 - b)
 - c)
- 9) Terri Ministry Reports – check in with liaisons (15 min.)

10) Other

a) Requirements for Safeguarding God's Children

- Review and sign off on having read and understood the Model Policy for Safeguarding God's Children by March meeting
 - (a) Reading and understanding our diocese's approved policies for Safeguarding God's People & Children is required for church leadership.
 - (b) The Policies are attached to this email and are also available at <https://diomontana.com/safeguarding-gods-childrenpeople/policies-for-safeguarding-gods-people/>.
- **Online Safeguarding Classes**—*Safeguarding God's People* is required training for all church leadership. This includes but is not limited to clergy, supply clergy, vestry leaders, employees, volunteers, lay leaders and child/youth workers. The Standing Committee of the diocese made this a requirement for church leadership, and Bishop Marty stands behind it. The following 3 classes are required by the March meeting:
 - (a) *Preventing Sexual Exploitation in Communities of Faith for Ministries*
 - (b) *Preventing Sexual Exploitation in Communities of Faith for Congregations*
 - (c) *Your Policies*
 - (d) Here is the link to the online classes: <https://diomontana.com/safeguarding-gods-childrenpeople/online-classes-for-safeguarding-programs/>.

b) Bishop Marty Stebbins' official Visitation to Holy Spirit will take place April 18, either in-person or via Zoom. The bishop usually meets with the Vestry and clergy on the Saturday before her Visitation, April 17, 4-5 p.m. (Please hold time open.)

c) Next meeting date – April 14 at 5:30 p.m. via Zoom and in parish hall (weather and conditions permitting)

11) Terri

Closing Prayer